



**Forest Hills Gardens Corporation (FHGC)  
Application for Approval of Exterior Work:**

**Fence, Gate, Arbor & Railing  
Installations**

**Property & Contact Information**

<b>Property Owner/s</b>	
<b>FHGC Address</b>	
<b>Mailing Address (if different from above)</b>	
<b>Telephone</b>	
<b>Email Address</b>	

**Required Supporting Documentation**

- Property survey indicating proposed location/s
- Photograph/s showing location of work
- Product information of proposed fence/gate/arbor/railing

**Project Details**

- Material:  Wood  Wrought Iron
- Height/Location: \_\_\_\_\_
- Finish/Color: \_\_\_\_\_
- \_\_\_\_\_

**Site Visit**

- If a site visit is needed, please check the following to indicate your preference:

- I authorize access to the property; no prior notice is required.
- I prefer a scheduled visit. (Selecting this option may require coordination of multiple site visits with committee members and will lengthen the review process.)

**Signature of Property Owner**

I understand this form is an application for approval and approval by the Forest Hills Gardens Corporation, if given, will only be valid if provided in *writing*. Work may not commence until final written approval is issued. I also understand that any work completed without express written approval from FHGC may constitute a violation and will be subject to remediation at my own expense.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Two Tennis Place • Forest Hills, NY 11375 • (718) 268-2420 • [info@fhgc.org](mailto:info@fhgc.org) • [www.fhgc.org](http://www.fhgc.org)

**Name of Contractor (if known):** \_\_\_\_\_

**About My Fence, Gate, Railings or Arbor Project**

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

**NOTE: Start your application early. You will need your Letter of Approval before you can begin your project. The Architecture Committee that reviews your project generally meets once each month, and the FHGC office requires some time for associated administrative functions.**

**Please submit this application form (pages 1 and 2) together with your photos and supporting documents to the Forest Hills Gardens Office. You may add additional pages to support/explain your project using the guidelines on the following pages.**

**Do not make any purchases, sign any contracts, or begin installation until you have your official Letter of Approval from FHGC.**

**Do not make any purchases, sign any contracts, or begin installation until you have your official Letter of Approval from FHGC. Once you have your FHGC Letter of Approval and permit, you may begin your project. Share your Letter of Approval with your contractor so he may understand the full scope of your project and any specific requirements. Your contractor’s contract should adhere to the conditions stipulated in your Letter of Approval.**

**Post your FHGC permit in a prominent location while work is underway.**

**The following pages are for your reference and guidance only and are not to be submitted to the FHGC.**

# Application Reference & Guidance Information

## Goal

Delineate your property while maintaining an open, garden-like look and feeling

## Standards

### Fences & Gates:

Forest Hills Gardens is a Garden Community with open spaces and plantings, instead of barriers and walls between neighbors.

When choosing a fence, please consider a living fence of shrubbery as your first option.

Solid fencing is not permitted. Fences may be picketed, latticed, slatted or shadow boxed

Hard fences may be wrought iron painted black or wood either natural or painted the trim color of your home. Fencing may be a maximum height, on a case by case basis, of 6' along the back, 5' along the sides and 4' in front; of simple, open design.

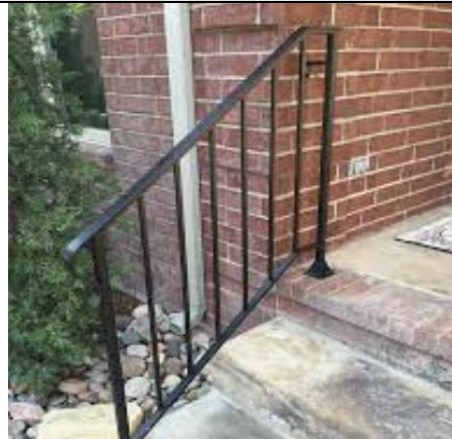
**Railings:** Generally black wrought iron, simple in design, devoid of ornamentation

**Arbors:** Generally, wood, either natural or painted the trim color of your home.

## Some Examples of Simple Fences



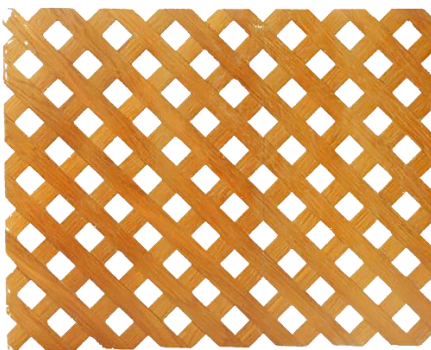
Slatted Fence with Lattice Topper



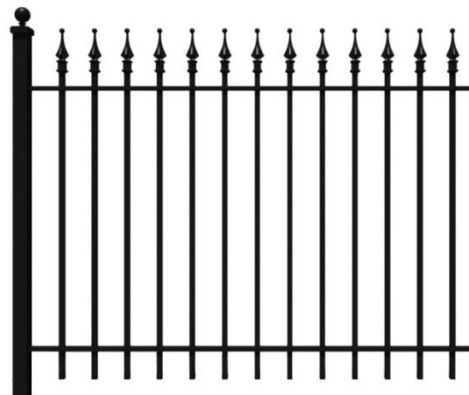
Wrought Iron Railing



Arbor Painted White



Lattice Fence

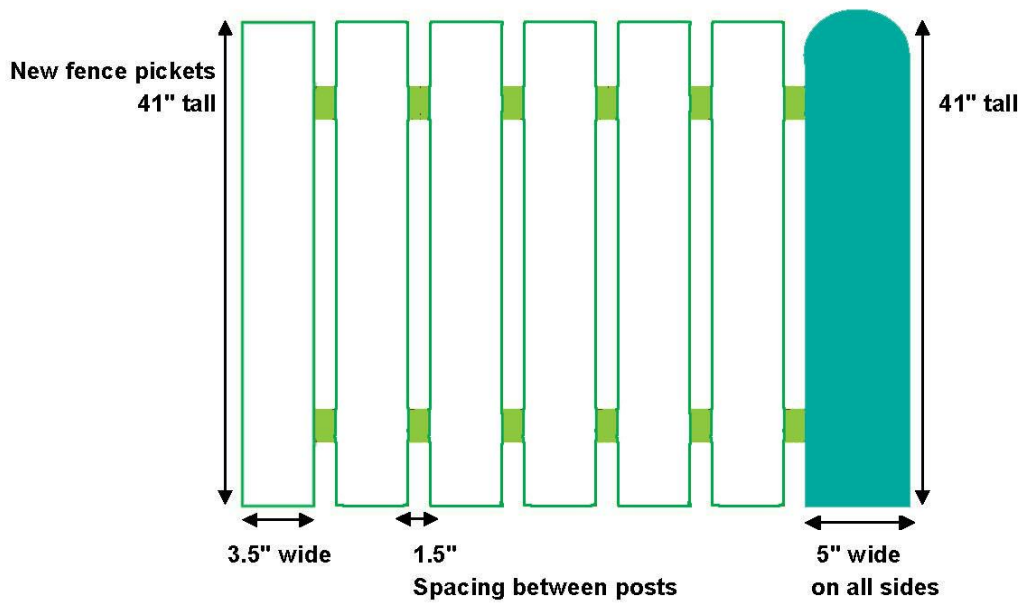


Classic Wrought Iron Fence

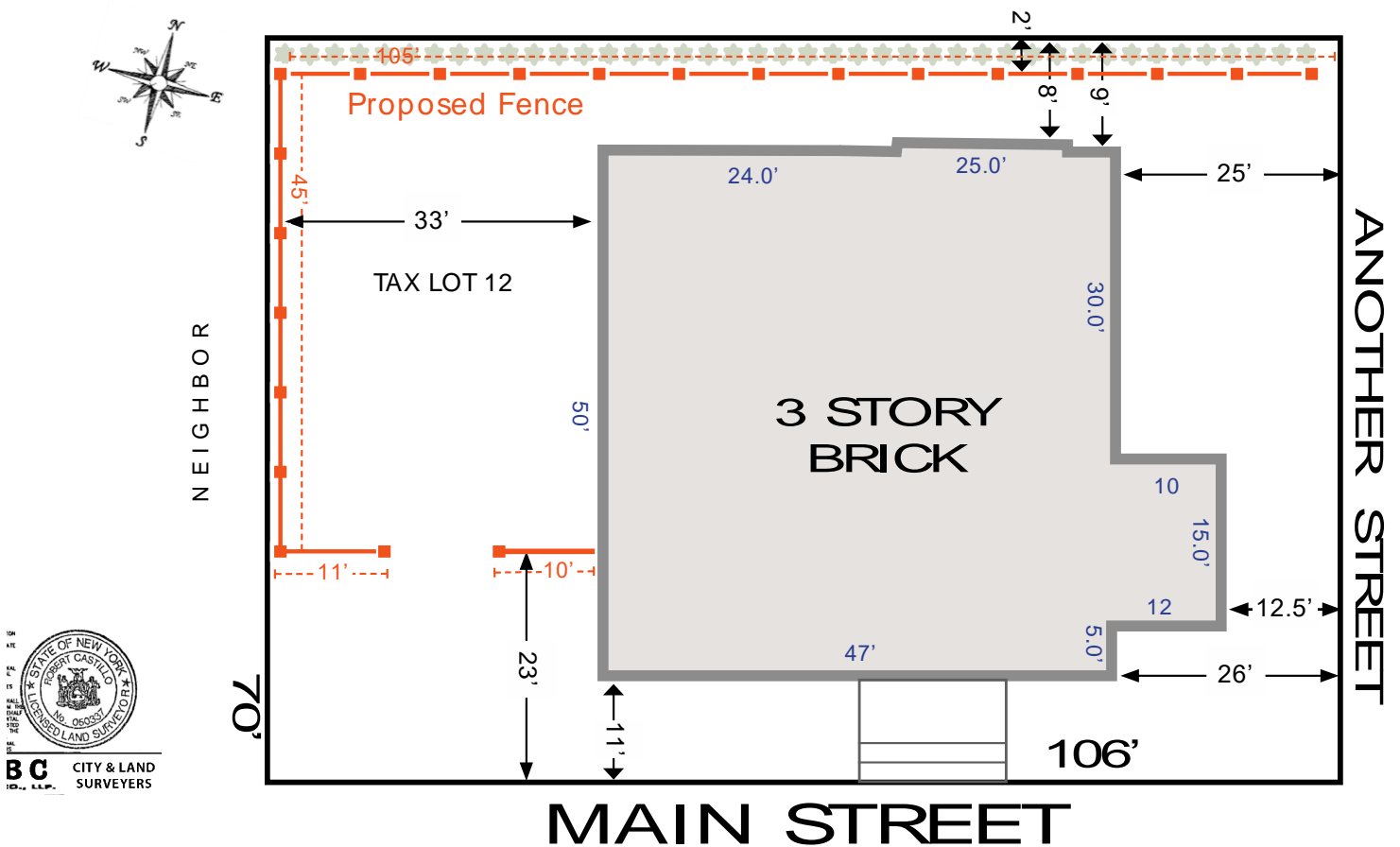


Natural Wood Arbor

## Example of Fence Drawing with Dimensions



## Example of Property Survey Indicating Proposed Fence Installation



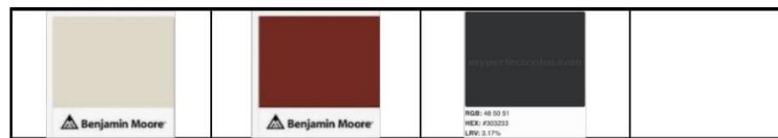
# Example of Exterior Paint Palette



## EXTERIOR COLOR PALETTE

STREET NAME: **Burns Street**

HOUSE NUMBER: **123**



*Name of Color* <sup>1</sup>:

Sail Cloth Benjamin Moore #77	Tudor Brown Benjamin Moore #62	Black Semi Gloss #2131-10	
-------------------------------------	--------------------------------------	---------------------------------	--

<b>Stucco</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Windows</b>				
<input type="checkbox"/> Moveable and Fixed Sash (inc. muntins)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Storms, screens	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Moldings, Mullions, Sills	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Shutters n/a	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Doors</b>				
<input type="checkbox"/> Primary Entry (all doors)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Framing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Storm	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Security	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Screen	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Garage Doors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Gutters and Leaders</b> <sup>2</sup>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Wrought Iron Work</b>				
<input type="checkbox"/> Handrails, Fences, Gates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Window Grilles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Trellises</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Gates (wood)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other</b>				
<input type="checkbox"/> Eaves <input checked="" type="checkbox"/> Timbering	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Brackets <input type="checkbox"/> Panelling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* <b>Decorative Iron Work</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- Notes: 1. All colors, unless otherwise noted, are by Benjamin Moore: MoorGlo for trim, MoorGard for stucco.  
 2. Gutters, leaders, and exposed copper flashing should be painted as indicated unless they exist as unpainted copper.  
 3. Color photocopy should not be used for color matching.

April 25, 2021